

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
July 2, 2018

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Dan Mandolesi, Vice President
Nick Lodise
Doug Edge
Sarah Omietanski, Jr. Council

Staff in Attendance

Solicitor Robert DeBias
Treasurer Diane McKairnes
Secretary Dorothy Omietanski
Mayor Debbie Mahon
Zoning Officer Debra Juno
Police Chief Bob Juno

Councilmembers Absent: Doug Harris, Judy Coleman and Mallory Menta

Staff Absent: Water & Sewer Clerk Pat Slater and Fire Marshal Bill Wheeler

Guests in Attendance: Nick Toth, Mary Johnson, Joe Hahn, Sheri Wheeler and Alex, owner of Johnson Hall

Johnson Hall Update: Alex, the owner of Johnson Hall, stopped by to provide council with a quick update on the progress of the restoration of the building. The building needed to be completely gutted. They had to put a on a new roof, all new windows and doors. They also needed to add new support beams. The “house” portion of the building is completely finished and they have a tenant which is a technology company. The second floor of the main building will be occupied by a cross fitness studio and the bottom floor is still planned to be a coffee shop. They also plan to redo the sidewalks and parking lot.

Call to Order: Mr. Wheeler called the meeting to order at 7:55 pm; all those present joined in the Pledge of Allegiance.

Minutes: Mr. Mandolesi wanted to add his letter to council regarding Hopewell Lane to the minutes but after discussion agreed to leave it out and not attach to official minutes. Mr. Mandolesi stated that he did not contact Debra Juno without telling Mr. Wheeler first.

Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve the minutes of June 4 & 20 2018; Motion passed with all in favor 4-0-0.

Public Comment:

- Yard Debris – Ms. Johnson has received a few complaints from neighbors regarding the debris and junk in some yards along the Neshaminy Creek. One property has several old cars parked in their yard. Mayor Mahon said she would discuss the issues with Debra Juno and start issuing citations.

- Fireworks – Ms. Johnson again expressed her concern with fireworks being set off in the neighborhood. She brought with her to the meeting a firework that landed two feet from her wooden front porch. Council did confirm that a \$100 fine can be issued to anyone unlawfully setting off fireworks in the borough. The Hulmeville Police department will be on duty July 4th and will be looking for violators. Mayor Mahon announced that she had fireworks set off on her front yard Friday night. Chief Juno explained that it can be difficult to catch people who are setting off fireworks because they can and usually do easily leave the scene.
- Dog Walking – Mr. Toth asked if there was a law against walking a dog without a leash. Council confirmed that there is a law that stated a pet must be confined to the owner's property or on a leash.
- 910 Bellevue Ave – Mr. Hahn inquired about the status of 910 Bellevue Ave. There has been no activity for a good three weeks. The property is a mess. Council will contact Pat Slater to find out who the new owner is and try to reach out to them.
- 337 Main Street – The house that Ms. Johnson brought to council's attention regarding the cars is located at 337 Main Street. Mr. Wheeler did talk to the owner and explained that the cars could not remain where they were parked. The owner said they were just temporary and then at a later date said he was planning to construct a garage for the cars. Mr. Wheeler provided the owner with a permit packet and has heard nothing since. Ms. Juno said she would look into the matter.

Zoning:

- Ms. Juno distributed her zoning report. Ms. Juno had phone or email correspondence with Ms. Omietanski regarding the new ATT voicemail system, Christian Evans regarding a permit packet for new home construction, Sharon Harger 8 Water Street regarding a permit for an addition, Christina Sibre 830 Bellevue Ave regarding permit for driveway expansion, US Department of Energy regarding solar program, American Personal Managers and Consultants verifying contact information and Mayor Mahon regarding 4 Water Street property conditions. She conducted a property check of 4 Water Street, prepared copies and packets of asbestos for DEP and reviewed permit packets for 8 Water Street, 830 Bellevue Ave, 214 Ford Ave 612 Main Street and 408 Main Street. She worked a total of 14 hours. If council has any questions regarding her report they can address it at then next monthly meeting.
- 500 Block Main Street – A yard along the 500 block of Main Street has very tall grass in their yard. Mayor Mahon will examine the property and determine if the grass is ornamental or needs to be cut. She will then contact Ms. Juno and let her know how to proceed.
- 4 Water Street – The grass is high again at 4 Water Street. The owner of the property will be taking control of the property on July 15th. He has a court date on 8/1 with his wife and will be having the police remove her from the property on 8/5. Council advised Ms. Juno to send the owner a notice again.

Jr Council Member:

- Homeless Teens – Ms. Omietanski is currently working on the article for the newsletter, however she needs more time. She would like her social worker at Neshaminy High School to review the article before she submits it to Mayor Mahon and she cannot do that until school is back in session.
- Profile – Ms. Omietanski did email her profile to Mayor Mahon to be submitted to the Borough News.
- Re-Appointment – Mayor Mahon would like to reappoint Ms. Omietanski to the position of Jr. Council for another year.

Motion made by Mr. Mandolesi seconded by Mr. Lodise to re-appoint Omietanski to the position of Junior Council for another year starting in September 2018; Motion passed with all in favor 4-0-0.

Police Report:

- Mayor Mahon read the report for the month of June 2018: 26 Incidents, 26 Traffic, 1 Parking, 0 Accidents, 14 Assists, 0 Summary, 0 Criminal, 6 District Court, 3 County Court, 1 EMS, for total hours worked: 187, Total Salary \$4,425.65.
- Items Purchased – Robic Maint for \$70 and phone connections for \$110.21.
- Life Insurance – Mayor Mahon received a quote for term life insurance and the price is very reasonable. She did want to remind council that the police do have workman's compensation and this would be in addition. The police would have to receive an annual physical and the price is based off of the physical. The base price without the physical totals \$403 per year for four officers. Council asked if Mayor Mahon could schedule to have a representative come to the work session on 7/17 to review the coverage with council.
- National Night Out – Penndel Emergency Squad will be present at National Night Out. The police will also be distributing child safety locks.

Water and Sewer:

- Manhole Repairs – The manhole repairs should be completed by the end of the month. One of the company's trucks hit Pat Slater's mailbox. The company has offered to pay for any damages.
- Consumer Confidence Report – Completed and posted.
- Water Allocation Permit – The permit was completed by Mike Whittaker and Carroll Engineering. The fee for the permit was \$25.
- Payment Options – Council needs to provide a way for the Authority to accept credit cards as a way of accepting payments. Mayor Mahon suggested using First Net to provide the Authority with a phone and getting an app that accepts payments. The person who is in charge of managing the process would have the phone to utilize the processing of payments.

MS4:

- Public Outreach Letters – The public outreach letters have been completed.
- Spring News Letter – The newsletter is complete and the cost to mail came to \$262.72. Mayor Mahon asked Ms. Johnson if she could bring a request to the Historical Society at their next meeting in August. She would like to know if the Historical Society would be willing to be a sponsor of the newsletter by paying for postage, or by facilitating postage. If the Historical Society utilizes their bulk postage for the newsletter that would save the taxpayers a lot of money. Ms. Johnson also informed council that Marcy Heald is president of the Hulmeville Historical Society.
- Committee Meeting – Mayor Mahon would like to have a meeting on August 15 or 23, 2018.
- PAG -13 – The PAG-13 permit must be completed for engineer review.

TMDL / BMP's: Permit years 2018-2022

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement

Floodplain:

- For all residents in and out of floodplain, contact information is being added to the newsletter to assist residents and business owners on proposed practices and procedures during weather events.
- The Water Street FIRM concerns have not yet been answered. FEMA forwarded my questions to PEMA for answers through the hazard mitigation grants.
- 408 Main Street – The resident has submitted a permit for soil removal for the work completed on replacement of their driveway.
- 410 Main Street – The resident submitted a permit for doing landscape work on their land along the Neshaminy.
- 4 Water Street – The zoning officer has prepared a report for 4 Water Street for floodplain concerns.

Storm Water:

- Hopewell Lane – Council requested a plan review from Pickering Courts and Summerson for the storm water concerns between Michelle Court and Hopewell Lane. Mr. Canales sent a letter to council with his findings on June 7, 2018.
- New Residents – Update any new residents that have moved into Hulmeville as storm water affects us all and not just those that live in floodplain.

Borough Property:

- Front Door Lock – Mr. Mandolesi had to replace the front door lock again. This time it looks like someone tried to break in.
- Playground – The mulch is $\frac{3}{4}$ spread onto the playground.

Lights:

- LED Lights – Mr. Mandolesi and Mr. Wheeler met with Fred Herb of Armor Electric. Mr. Herb stands by his bid of \$26,748.00. He explained that Armor Electric can replace a minimum of 20 LED lights per day. Armor Electric did request that no cars park on Main Street while they are working. Chief Juno confirmed that he would take care of putting up no parking signs. Mr. DeBias did a background check on Armor Electric. They have worked with 12 municipalities in 2018 and have replaced 12,000 LED street lights. He contacted their reference, Johnson Controls, and they gave Armor an excellent recommendation.

Motion made by Mr. Mandolesi seconded by Mr. Lodise to award the LED light bid to Armor Electric for \$26,748.00 plus an additional \$1,645 for an additional fixture with an arm mount and \$551 for two additional fixtures 55 watt and 72 watt; Motion passed with all in favor 4-0-0.

Motion made by Mr. Mandolesi seconded by Mr. Edge to authorize council to sign the contract with Armor at the 7/17/18 work session; Motion passed with all in favor 4-0-0.

Streets:

- Signs – Mr. Lodise did price replacement stop signs. Safety Signs.com offers low reflective 30 in by 30 in for \$32.75 per sign and high intensity 30 in by 30 in for \$40.35 per sign. They also offer low reflective 24 in by 24 in for \$23.25 per sign and high intensity 24 in by 24 in for \$26.00 per sign. Asphalt Care only offers one type of each 30 in by 30 in is \$67.10 per sign and 24 in by 24 in is \$46.00 per sign. Mr. Lodise did not add in the cost of shipping he will find out and report back. Mr. Edge suggested Mr. Lodise contact other boroughs to find out if anyone else needs signs it would make the price cheaper for everyone if the signs were purchased in bulk.
- Repairs Main Street – Mr. Mandolesi stopped into Tina Davis's office and spoke to Mr. Allen about the repairs on Main Street. Mr. Allen did confirm that the highway occupancy fee and inspection fee could be waived by PENNDOT. Ms. Davis did feel it

was a reasonable request to have PENNDOT complete the engineering, since it is a state road, which would save the borough \$49,000. Ms. Davis said she would look into the matter for the borough.

- Storm Drain – The storm drain on the 400 block of Penna Ave is sinking, and every day the hole is getting larger and larger. Mr. Wheeler will see if the state can place a piece of steel over the hole until repairs can be made.

Personnel: no report

Finance: no report

Trash: Trash should be collected on Thursday July 5th. Mr. Lodise will call Republic Services to confirm.

Solicitor Report:

- Waste Management Plan – On 6/4/18 council approved a resolution for the 2018 Bucks County Waste Management Plan.
- Republic Services Insurance – Republic sent the insurance certificate for next year and they still do not include the borough as an additional insurer. Council agreed to accept it as is.
- RDA Requests – Hulmeville Police is requesting a new car camera and two body cameras. Chief Juno will submit the details of the grant request. William Penn Fire Company is requesting a final payment of \$35,000 which would pay off the emergency radio. Also, the Levittown branch of the fire department is requesting \$12,000 to repaint and replace windows in their garage doors. William Penn Fire Company will submit the details of the grant request. Mr. Wheeler did look into Mr. Romberger's crosswalk request, and feels he can accommodate his request at the park without RDA funds. There is a driveway cut out opposite the park so he can paint a crosswalk across the road connecting the cutout to a ramp on the park side. Council suggested having the police present to manage traffic while he paints the lines.

Fire Marshal: no report

Mayor:

- Executive Session - Mayor Mahon requested an executive session to discuss a personnel issue.
- Resignation Letter - Mayor Mahon read a resignation letter from a Hulmeville Police Officer dated 7/2/18.

Treasurer's Report: Treasurer's Report of July 2, 2018 was made available for inspection:

- **General Fund Checking** Balance as of June 1, 2018: \$ 230,256.83
Expenses Totaled: \$ - 23,885.85
Income Totaled: \$ 21,283.23

General Fund Checking Balance as June 2018:	\$ 227,654.21
• Sewer Fund Checking Balance as of June 1, 2018:	\$ 52,252.44
Expenses Totaled:	\$ -26,466.24
Income Totaled:	\$ 4,149.09
Sewer Fund Checking Balance as of June 30, 2018:	\$ 29,935.29
• Sewer Fund PLGIT Balance as of May 1, 2018:	\$ 401,250.45
Interest	\$ 515.11
Deposit	\$ 0
Expense	\$ 0
Sewer Fund PLGIT Balance as of May 31, 2018:	\$ 401,465.56
• Highway Aid PLGIT Balance as of May 1, 2018:	\$ 49,097.69
Interest	\$ 61.53
Deposit	\$ 0
Expenses	\$ - 1,716.88
Highway Aid PLGIT Balance as of May 31, 2018:	\$ 47,442.34
• General Fund PLGIT Balance as of May 1, 2018:	\$ 56,005.16
Interest	\$ 133.62
Deposits	\$ 185,200.00
Expenses Total:	\$ 0
General Fund PLGIT Balance as of June 30, 2018:	\$ 241,338.78

Bills: A copy of the bill list dated July 2, 2018 was provided to Council and offered for review by the public. Note two bills were added: Debbie Mahon Police Phones \$110.21 and Debbie Mahon Newsletter \$262.72.

• General Fund beginning balance as of June 28, 2018:	\$ 236,479.41
ending balance as of July 2, 2018:	\$ 214,693.40
• Sewer & Water beginning balance as of June 26, 2018:	\$ 30,733.67
ending balance as of July 13, 2018:	\$ 131.00
• Highway Aid beginning balance as of July 2, 2018:	\$ 46,371.39
ending balance as of July 2, 2018:	\$ 46,371.39

A motion made by Mr. Mandolesi seconded by Mr. Edge and carried unanimously to approve the bill list dated July 2, 2018; motion carries 4-0-0.

Correspondence:

- Traffic Study – Ms. Omietanski has been in touch with Donald Centofante, a traffic control specialist supervisor for PA Dept of Transportation. She requested the study be done in the

area of the 200 block of Main Street between Estill Alley and Hulme Street. She has not received any confirmation yet as to when it will be completed.

Old Business:

- Community Day – The Neshaminy Shore Club will not be available next year to host the Hulmeville Community Day. The Historical Society asked if having food trucks at the soccer fields would be permissible. Council confirmed that the trucks would not be required to have a permit and would be parked on the parking lot and not in the field. The Historical Society would have to obtain a one-day liability insurance policy for the event. Council liked the idea and suggested they move the date off of Father's Day.
- Speed Sign – Hulmeville Borough did receive the speed sign from Penndel Borough. However, the sign does not work. There seems to be a short in the system which is in need of repairs. The sign is currently at William Penn Fire Company.

Meeting recessed for executive session at 9:50pm

Meeting resumed meeting at 10:55pm

A motion made by Mr. Edge seconded by Mr. Mandolesi to allow Mayor Mahon to hire Christopher Gerber Esquire as Labor Counsel to the Borough for assistance in creating a Police Policy Handbook at compensation not to exceed \$225 per hour for 20 hours of work; motion carries 4-0-0.

The meeting was adjourned at 11:00 pm; motion made by Mr. Edge seconded by Mr. Lodise; carried 4-0-0.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary